

Our Ref: AF

Being dealt with by: Adrian Ferguson

Your Ref:

Ext: 3503

Date: 19 March 2008

For the attention of Ms P McNeill
Ormeau Enterprises Ltd
c/o Ormeau business Park
Cromac Avenue
Belfast BT7 2JA

Dear Patricia,

Re: Ormeau Enterprises' Lease

Further to our meeting earlier this month I have now had a chance to look at your organisation's Lease from Council at the Gasworks Estate and would advise that an equity rent will be due to Council with effect from expiration of the 10th year from the commencement of the term (20th December 1999)

The equity rent is calculated on the basis of 10% of the gross rental income (exclusive of VAT) as received by Ormeau Enterprises from the units sub-leased.

The Third Schedule of the Lease covers the rental issue which provides that within 30 days prior to expiration of the 10th year that Ormeau Enterprises must provide a rental certificate of rental income from the sub-leases.

The equity rent is payable half-yearly in advance on 1st of May/November.

I trust this is the information that you require.

Yours sincerely,

Adrian Ferguson
Estates Surveyor

**Schedule of proposed Facilities Management procurement exercises
2009**

Goods/services sought	Estimated annual value	Total duration	Origin (New/Renew)	Tender type	Control type	Anticipated advert. date
Window Cleaning Services	£23,500	1 year + 2 optional	Renew	Open tender	Fixed price per clean	June 2009
Supply and fitting of hydraulic hoses	£10,500	1 year + 2 optional	New	Open tender	Unit price	June 2009
Provision of a vehicle inspection service	£15,000	1 year + 2 optional	New	Open tender	Unit price	June 2009
Total:	£49,000	<i>per annum</i>				